**ASD Advisory Support**

**On Behalf of Central Bedfordshire Council**

**Request for Updated Advice**
*(For completion by Head Teacher or SENDCo)*

|  |  |
| --- | --- |
| Pupil Name: | D.O.B. |
| School: | Year Group: |
| Name of Referrer / Contact: | Job Title:  |
| Tel: | Email: |

Please tick the following as appropriate:           **YES**

|  |  |  |
| --- | --- | --- |
| The student is currently on the ASD Advisory Service Caseload |  | *Please state date on which original referral was made:* |
| Previous advice provided by the service has been fully and consistently implemented |  | *Please attach evidence, e.g. SEND Support Plan,  Pupil Profile, Provision Map, IEP**Please state date of last report or consultation:* |
| The student has an EHCP / Statement |  | *If you wish the service to attend (or provide a report) for: an Annual Review or Transition meeting, please state the date it will take place:* |
| The school intend to make a request for an EHCP assessment |  | *Please attach SEND Support Plan*  |

**Involvement of Other Agencies:**

Name of Agency                     Date last seen   Contact Person / Telephone No.



**Reasons why updated advice is required**:

 **What outcome do you anticipate from this request?**

**What are the parents / carers’ views of the child’s difficulties and are they aware you are seeking updated advice?**

Signature of Referrer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This request has been agreed by the AT for ASD.

Date agreed \_\_\_\_\_\_\_\_\_\_\_\_\_ By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (completed by ASD Service)

Please return this form to:     The Chiltern School

 The Kingsland Campus

 Parkside Drive

 Houghton Regis

 Beds

LU5 5PX

**DATA PROTECTION ACT 1998: ASSURANCE OF FAIR PROCESSING**

***Please note that the details supplied regarding this pupil will be held in a pupil file and / or computerised records.  These details may be disclosed to other agencies directly involved in the support of the pupil, for example Health, Social Services and other Education Services.   They will not be divulged to any other individuals or organisations for any other purposes.***